

# Booneville Main Street Matching Grant Program for Facades and Signs

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The purpose of this incentive Grant Program is to restore, improve, or create historic, architectural features to facades of commercial buildings within the Booneville Historic District.

## Project Guidelines

- A. Where practical, all building facades shall be restored to their original period design. If an improvement is deemed not practical by the Booneville Main Street Board, then a similar architectural design shall be used. All horizontal and vertical features shall be retained.
- B. If a building is in the Historic District, the repairs must follow the Historic Preservation Commission's Historic District Design Guidelines.
- C. All storefronts shall be designed, constructed, and maintained to complement and accept the architectural features of the building. All accessories, signs, and awnings shall likewise harmonize with the overall character of the building.
- D. All color schemes shall accent the building as well as harmonize with adjacent buildings. Historic murals will be considered on a case-by-case-basis.
- E. Funds shall be allocated by decision from Historic Preservation Commission and when funds are available from Booneville Main Street. Tenants must have written consent of the owner of the building prior to submission. All Grant funds awarded require a matching "dollar for dollar" expenditure by the owner/tenant. Funds may be rewarded as follows:
  - i. Up to \$2,000 for facades, storefronts, awnings; or,
  - ii. Up to \$500 for signage
- F. No work for which a Grant is sought should begin until authorized by the Booneville Main Street Association Board.
- G. No Grant funds, or matching funds, shall be used to perform general repair, structural, or habitable work or otherwise to meet code to occupy building.
- H. To qualify for Grant funds, applicants must be a member in good standing with the Booneville Main Street Association. Application and appropriate plans must be submitted to the Booneville Main Street Office at 100 W Church St. Booneville, MS 38829.
- I. No grants will be made to government-owned properties or to tenants in government owned properties.
- J. Repairs, restorations, and improvements performed by the applicant require an estimate from an outside source to verify that costs are within reasonable parameters.

# **Booneville Main Street Matching Grant Program for Facades and Signs**

## **APPLICATION**

Applicant Name: \_\_\_\_\_

Business Name: \_\_\_\_\_

Property Address: \_\_\_\_\_

Applicant's Phone Number: \_\_\_\_\_

Type of Facade improvement planned (check all that apply). Please attach supporting data checklist and additional pages if necessary:

- Signage:      Removal      New      Altered      Repair
- Painting: (Approximate Sq. Ft. area): \_\_\_\_\_
- Structural Alterations: \_\_\_\_\_
- Cosmetic Alterations (Moldings, Finishes, etc.): \_\_\_\_\_
- Other Work (Please specify – Awnings, Overhangs, etc.): \_\_\_\_\_  
\_\_\_\_\_

Total Cost of Project: \$ \_\_\_\_\_

Amount Requested: \$ \_\_\_\_\_

<p><b>YOU MAY ONLY APPLY IN ONE CATEGORY</b> <b>Signage not to exceed \$500</b> <b>Facade not to exceed \$2,000</b></p>
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*I hereby submit the attached plans, specifications and color samples for the proposed project and understand plans must be approved by the Booneville Main Street Board and Historic Preservation Commission. No work should begin until I have received written approval from the Booneville Main Street Board. I further understand that the project must be completed within three (3) months, unless prior written approval is obtained from both boards. I understand that that Grant monies will not be paid until the project is complete. I agree to leave the completed project in its approved design and colors for a period of five (5) years from the date of completion.*

Signature of Property Owner: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Business Owner: \_\_\_\_\_ Date: \_\_\_\_\_

# **Booneville Main Street Matching Grant Program for Facades and Signs**

## **SUPPORTING CHECKLIST FOR APPLICANTS**

### **SIGNS:**

- Provide a color rendering of the design chosen:
  - Include specifications as to the size and width of the sign
  - Clearly state location of sign and method of installation
- Submit a written estimate from sign company/provider
- Submit written verification of compliance with City Codes (including dimensions, size, and installation method, if applicable)

### **PAINT:**

- Provide samples of the colors chosen
- Identify which colors will be body color and accent colors
- Identify location where color will be used
- Submit written estimate from painter of your choice

### **AWNINGS:**

- Provide information about color and style of awning selected
- Identify location of awning placement
- Submit written estimate
- Submit written verification of compliance with City Codes (including dimensions, size and installation method)  
\*\*\* Awning selection must consider the architectural style of building.

### **MAJOR FACADE ALTERATIONS:**

- Provide a color rendering of major changes, including paint and awning colors where applicable
- Submit a written estimate from contractor/individual performing work

### **ALL PROJECTS MUST HAVE THE FOLLOWING :**

- To be eligible for a direct Grant, tenants need to provide a ***notarized*** Authorization for Work from the property owner.
- Submit signed Hold Harmless Agreement (See attachment)

# **Booneville Main Street Matching Grant Program for Facades and Signs**

## **Grant Procedures**

1. Fill out an application and checklist and submit one copy to the Booneville Main Street Association office with supporting data by the first of the month. (See attached sheet for required supporting data checklist)
2. Historic Preservation Commission will review the project and submit the package to the Booneville Main Street Board with their recommendation.
3. Projects will be submitted to the Booneville Main Street Board their monthly meeting held on the 3rd Thursday of the month.
4. Once the Board has approved the project, written notice will be delivered, and work can begin. No work should start until written notice is received.
5. Grantee is responsible for obtaining any permits required to do the project. Cost of permitting cannot be part of grant funding.
6. Grantee must submit a paid bill for reimbursement together with an affidavit form the contractor/individual performing the work certifying the work, as submitted, is complete. Any unapproved changes will void the Grant Application Request. If Grantee decides to change the project after approval, they must contact the Booneville Main Street Office.
7. The Booneville Main Street Board reserves the right to grant additional money to targeted projects where it is determined that the project will have a significant, positive impact on the area or projects located outside the Booneville Historic District.
8. Staff will be available to offer any assistance needed and may seek outside guidance on any project being considered for the grant program.
9. Matching Grant Program for Facades and Signs is funded by Booneville Main Street. Applications and grants will be available as funds are available.
10. When the project is complete, the Booneville Main Street Association will reimburse Grant recipient for one of the following:
  - i. 50% of an approved bill(s) for signage, up to a maximum contribution of \$500.00, or
  - ii. 50% of an approved bill(s) up to a maximum contribution of \$2,000.00.

# **Booneville Main Street Matching Grant Program for Facades and Signs**

## **RELEASE AND HOLD HARMLESS AGREEMENT**

Release executed on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by  
(Property owner) \_\_\_\_\_ and  
(Tenant, if Applicable) \_\_\_\_\_, of  
(Street Address) \_\_\_\_\_, City of  
Booneville, County of Prentiss, State of Mississippi, hereinafter referred to as Releasor(s).

In consideration of being granted monies for restoration, modifications, signage, or other physical changes to the property located at the above address, the Releasor(s), understands that they are solely responsible for providing their own contractors, and to assure that those contractors are fully insured and licensed and have obtained all necessary permits in accordance with City Codes, Ordinances, and Regulations. Releasor(s) waives, releases, discharges, and covenants not to sue, the Booneville Main Street Association and/or the Booneville Historic Commission for any loss, damage, and claims of damages thereof, on account of any work that has been performed in accordance with the City or State guidelines.

Releasor(s) acknowledge that the Booneville Main Street Association and Booneville Historic Commission is obligated only to administer the grant procedures and is not liable to applicant, owner, or third parties for any obligations or claims of any nature growing out of, arising out of, or otherwise related to the project or application undertaken by the applicant and/or owner.

Releasor(s) agrees that this release, waiver, and indemnity agreement is intended to be as broad and inclusive as permitted by the laws of the State of Mississippi and that if any portion of the agreement is held invalid, it is agreed that the balance shall, notwithstanding, continue in full legal force and effort.

Releasor(s) states it has carefully read the above release and knows the contents of the release and signs this release as its own free act.

Releasor's obligations and duties hereunder shall in no manner be limited or restricted by the maintaining of any insurance coverage related to the above referenced event.

This release contains the entire agreement between the parties to this agreement and the terms of this release are contractual and not a mere recital.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Property Owner Signature: \_\_\_\_\_ Witness: \_\_\_\_\_

Tenant Signature: \_\_\_\_\_ Witness: \_\_\_\_\_